



Institute of Commercial Forensic Practitioners

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Institute of Commercial Forensic Practitioners
(Registration number 2010/022677/08)
Financial statements
for the year ended 31 December 2019

Institute of Commercial Forensic Practitioners

(Registration number 2010/022677/08)

Financial Statements for the year ended 31 December 2019

General Information

Country of incorporation and domicile

South Africa

Auditors

Big Financial Services
Chartered Accountants (S.A.)
Registered Auditors

Directors

Ms Mary-Anne Lizette Whittles (Chairperson)
Adv Moonsamy Perumal Chetty (Vice-Chairperson)
Mr Robert Frank McComb Taylor
Mr Albert Petrus van Zyl
Ms Shirley Ivanzon-Wagener
Mr Adriaan Beekman
Mr Gerhard Geldenhuys
Mr Caleb Tsiabe Motsamai
Ms Pontso Rethabiseng Nyathi
Mr Zaakir Abdulla Mohamed
Adv Vishaal Abdulla Bhimma

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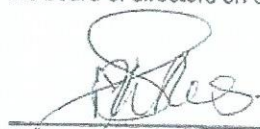
The reports and statements set out below comprise the financial statements presented to the shareholders:

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The following supplementary information does not form part of the financial statements and is unaudited:

Detailed Income Statement	14 - 15
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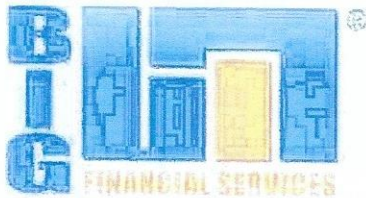
The financial statements set out on pages 4 to 15, which have been prepared on the going concern basis, were approved by the board of directors on 8 July 2020 and were signed on its behalf by:



Director



Director



Chartered Accountant & Auditor (S.A.)

E. Hattingh T/A BIG Financial Services

COMMERCIAL AND FINANCIAL ACCOUNTANTS
KOMMERSELE EN FINANSIËLE REKENMEESTERS
E. HATTINGH C.A. (S.A.) B. COMM. (HONS.)

17 Goetz straat
P O Box 273, POTCHEFSTROOM, 2520
Tel. : (018) 293 3235

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Independent Auditors' Report

To the shareholders of Institute of Commercial Forensic Practitioners

We have audited the financial statements of Institute of Commercial Forensic Practitioners, as set out on pages 4 to 13, which comprise the statement of financial position as at 31 December 2019, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and the notes, comprising a summary of significant accounting policies and other explanatory information.

Directors' Responsibility for the Financial Statements

The company's directors are responsible for the preparation and fair presentation of these financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and requirements of the Companies Act 71 of 2008, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

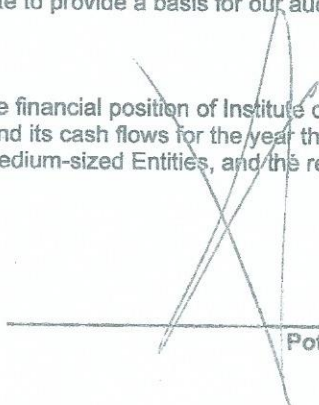
An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Institute of Commercial Forensic Practitioners as at 31 December 2019, and its financial performance and its cash flows for the year then ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and the requirements of the Companies Act 71 of 2008.

E Hattingh
Partner
Registered Auditors


Potchefstroom

Institute of Commercial Forensic Practitioners

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Financial Statements for the year ended 31 December 2019

Statement of Financial Position as at 31 December 2019

Figures in Rand	2019	2018
Assets		
Non-Current Assets		
Property, plant and equipment	25,253	51,818
Current Assets		
Trade and other receivables	192,706	663,683
Deposits and Prepaid Expenses	10,600	10,600
Nedbank Investment Account	1,207,354	845,594
Cash and cash equivalents	96,338	108,066
	1,506,998	1,627,943
Total Assets	1,532,251	1,679,761
Equity and Liabilities		
Capital and reserves		
Distributable reserve	1,376,673	1,512,332
Liabilities		
Non-Current Liabilities		
Provisions	24,487	19,378
Current Liabilities		
Trade and other payables	131,091	148,051
Total Liabilities	155,578	167,429
Total Equity and Liabilities	1,532,251	1,679,761

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Financial Statements for the year ended 31 December 2019

Statement of Comprehensive Income

Figures in Rand	2019	2018
Operating Income	2,086,905	1,973,720
Other income	7,993	9,063
Operating expenses	(2,292,316)	(1,986,977)
Operating loss	(197,418)	(4,194)
Investment revenue	61,759	47,775
(Loss) profit for the year	(135,659)	43,581
Other comprehensive income	-	-
Total comprehensive (loss) income for the year	(135,659)	43,581

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Statement of Changes in Equity

Figures in Rand	Distributable reserve	Total equity
Balance at 1 January 2018	1,468,751	1,468,751
Profit for the year	43,581	43,581
Other comprehensive income	-	-
Total comprehensive income for the year	43,581	43,581
Balance at 1 January 2019	1,512,332	1,512,332
Loss for the year	(135,659)	(135,659)
Other comprehensive income	-	-
Total comprehensive loss for the year	(135,659)	(135,659)
Balance at 31 December 2019	1,376,673	1,376,673
Note(s)		

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Statement of Cash Flows

Figures in Rand	2019	2018
Cash flows from operating activities		
Cash generated from operations	288,273	28,526
Interest income	61,759	47,775
Net cash from operating activities	350,032	76,301
Cash flows from investing activities		
Purchase of property, plant and equipment	-	(49,150)
Transfer to nedbank investment account	(361,760)	-
Transfer from Nedbank investment account	-	35,793
Net cash from investing activities	(361,760)	(13,357)
Total cash movement for the year	(11,728)	62,944
Cash at the beginning of the year	108,066	45,122
Total cash at end of the year	96,338	108,066

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Accounting Policies

1. Presentation of Financial Statements

The financial statements have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and the Companies Act 71 of 2008. The financial statements have been prepared on the historical cost basis, and incorporate the principal accounting policies set out below. They are presented in South African Rands.

These accounting policies are consistent with the previous period.

1.1 Property, plant and equipment

Property, plant and equipment are tangible items that:

- are held for use in the production or supply of goods or services, for rental to others or for administrative purposes; and
- are expected to be used during more than one period.

Property, plant and equipment is carried at cost less accumulated depreciation and accumulated impairment losses.

Cost includes all costs incurred to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

Depreciation is provided using the straight-line method to write down the cost, less estimated residual value over the useful life of the property, plant and equipment, which is as follows:

Item	Average useful life
Furniture and fixtures	10
Office equipment	5
IT equipment	5
Computer software	3

The residual value, depreciation method and useful life of each asset are reviewed at each annual reporting period if there are indicators present that there has been a significant change from the previous estimate.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss in the period.

1.2 Tax

Current tax assets and liabilities

The company is exempt from tax liability in terms of Section a 10(1)(d)(iiv)(bb).

1.3 Impairment of assets

The company assesses at each reporting date whether there is any indication that an asset may be impaired.

If there is any indication that an asset may be impaired, the recoverable amount is estimated for the individual asset. If it is not possible to estimate the recoverable amount of the individual asset, the recoverable amount of the cash-generating unit to which the asset belongs is determined.

If an impairment loss subsequently reverses, the carrying amount of the asset (or group of related assets) is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset (or group of assets) in prior years. A reversal of impairment is recognised immediately in profit or loss.

1.4 Provisions and contingencies

Provisions are recognised when:

- the company has an obligation at the reporting date as a result of a past event;

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Financial Statements for the year ended 31 December 2019

Accounting Policies

1.4 Provisions and contingencies (continued)

- it is probable that the company will be required to transfer economic benefits in settlement; and
- the amount of the obligation can be estimated reliably.

Contingent assets and contingent liabilities are not recognised.

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Financial Statements for the year ended 31 December 2019

Notes to the Financial Statements

Figures in Rand

2019

2018

2. Property, plant and equipment

	2019			2018		
	Cost / Valuation	Accumulated depreciation and impairments	Carrying value	Cost / Valuation	Accumulated depreciation and impairments	Carrying value
Furniture and fixtures	32,583	(24,981)	7,602	32,583	(21,723)	10,860
Office equipment	5,943	(5,943)	-	5,943	(5,943)	-
IT equipment	3,412	(3,412)	-	3,412	(3,412)	-
Computer software	70,627	(52,976)	17,651	70,627	(29,669)	40,958
Total	112,565	(87,312)	25,253	112,565	(60,747)	51,818

Reconciliation of property, plant and equipment - 2019

	Opening balance	Depreciation	Total
Furniture and fixtures	10,860	(3,258)	7,602
Computer software	40,958	(23,307)	17,651
	51,818	(26,565)	25,253

Reconciliation of property, plant and equipment - 2018

	Opening balance	Additions	Depreciation	Total
Furniture and fixtures	14,118	-	(3,258)	10,860
Computer software	-	49,150	(8,192)	40,958
	14,118	49,150	(11,450)	51,818

3. Deposits and Prepaid Expenses

Rental Deposit	10,600	10,600
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4. Deposits and prepaid expenses

Deposits for Rental and Utilities

5. Trade and other receivables

Trade receivables	367,934	894,522
VAT	30,912	7,015
Provision for Bad Debt	(206,140)	(237,854)
	192,706	663,683

During 2019 an amount of R343,346 was written off as bad debt. The bad debt provision from 2018 (R237,854) was reversed, and a further provision of R206,140 was made. The total bad debt expense for the period under review amount to R311,632. During 2018 no debt was written off for the period under review. The provision from 2017 (R50,000) was reversed and a further R237,854 provision for bad debt was made in the 2018 year. The total bad debt expense according to the income statement thus amounted to R187,854.

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Notes to the Financial Statements

Figures in Rand	2019	2018
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6. Cash and cash equivalents

Cash and cash equivalents consist of:

Sage Pay Online Account	55	-
Bank balances	93,709	107,621
Credit Card Balance	2,574	441
	96,338	108,062

7. Provisions

Reconciliation of provisions - 2019

	Opening balance	Additions	Total
Provisions for employee benefits	19,378	5,109	24,487

Reconciliation of provisions - 2018

	Opening balance	Additions	Utilised during the year	Total
Provisions for employee benefits	20,662	10,548	(11,832)	19,378

8. Trade and other payables

Trade payables	50,934	48,051
Amounts received in advance and unallocated debtors payments	17,657	15,000
Accrual for Subsidies	62,500	85,000
	131,091	148,051

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Figures in Rand	2019	2018
9. Other income		
Bad Debt Recoveries	7,993	9,063

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Financial Statements for the year ended 31 December 2019

Notes to the Financial Statements

Figures in Rand	2019	2018
10. Employee cost		
Direct employee costs		
Basic	1,061,559	1,012,418
UIF	3,569	3,596
	1,065,128	1,016,014
Total employee costs		
Direct employee costs	1,065,128	1,016,014
11. Cash generated from operations		
(Loss) profit before taxation	(135,659)	43,581
Adjustments for:		
Depreciation and amortisation	26,565	11,450
Interest received - investment	(61,759)	(47,775)
Movements in provisions	5,109	(1,284)
Rounding difference	-	(1)
Changes in working capital:		
Trade and other receivables	470,977	52,084
Trade and other payables	(16,960)	(29,529)
	288,273	28,526

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Detailed Income Statement

Figures in Rand	2019	2018
Revenue		
Conference: Sponsor & Exhibition income	130,350	52,500
Membership Development Fees & Other	54,670	117,535
Conference: Delegate Income	364,550	246,293
Membership fees	1,537,335	1,557,392
	2,086,905	1,973,720
Other income		
Recoveries	7,993	9,063
Interest received	61,759	47,775
	69,752	56,838
Expenses (Refer to page 15)	(2,292,316)	(1,986,977)
(Loss) profit for the year	(135,659)	43,581

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Detailed Income Statement

Figures in Rand	2019	2018
Operating expenses		
Accounting fees	(8,731)	(15,430)
Advertising & Branding	(17,730)	(15,842)
Auditors remuneration	(17,500)	(8,226)
Bad debts	(311,632)	(187,854)
Bank charges	(7,178)	(5,149)
Cleaning	(5,607)	(5,215)
Computer expenses	(25,774)	(10,335)
Conference Expenses	(238,921)	(228,576)
Consulting and professional fees	-	(15,000)
Depreciation, amortisation and impairments	(26,565)	(11,450)
Employee costs	(1,065,128)	(1,016,014)
Entertainment	(1,230)	(4,384)
Event Costs	(117,760)	(126,108)
Regional Committees	(43,596)	(2,870)
Events Cost	(60,706)	(24,669)
Fines and penalties	-	(3,722)
General Expenses	(6,825)	(15,438)
Insurance	(11,539)	(13,812)
Lease rentals on operating lease	(79,695)	(72,312)
Legal expenses and debt collection	(4,200)	-
Municipal expenses	(4,419)	(3,121)
Printing and stationery	(20,280)	(16,146)
Publication Cost	(47,902)	(50,607)
QE Subsidies	(62,500)	(72,500)
Repairs and maintenance	(1,830)	(2,707)
Security	(3,860)	(4,598)
Software and software subscription expenses	(8,903)	-
Sponsorship	(6,000)	(6,000)
Telephone and fax	(17,550)	(19,905)
Travel member development sessions and board	(68,755)	(28,987)
	(2,292,316)	(1,986,977)